

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 14th December 2015 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Jim Robson (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Rod Bowker, Neil Dodds, Clare Lachmann, Jen Scrogam and Paul Troughton. Also District Councillor David Ryder (item 6 only), Parish Clerk John Scargill, Market Supervisor Ann Johnston and three members of the public.

1. **Apologies for Absence:** County Cllr Ian Stewart and Suzie Kavanagh (re agenda item 15).
2. **Minutes of the meeting held on 9th November 2015** - had been circulated, were **APPROVED** by the meeting and signed as a correct record by Cllr Robson.
3. **Announcements by the Chair** – preliminary comments on the severe flooding and its after-effects in the village (due to Storm Desmond) and sympathy extended to everyone adversely affected – to be discussed in more detail under item 6.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 9th November 2015.**
 - 5.1 **Draft licences for Playing Field users (5.1)** – ongoing, nearing completion.
 - 5.2 **Community-operated speedwatch monitoring devices (5.2)** – Flookburgh had decided not to proceed at this time with trials and possible eventual purchase.. **Agreed** – by a majority vote, that MPC would go ahead with the purchase of its own speed gun at a basic cost of £1,800 plus an annual calibration charge of £195. Grant availability to be verified as a first step.
 - 5.3 **Lighting on the Square (5.7)** – the lights had been further adjusted and the problem solved to the satisfaction of nearby residents.
 - 5.4 **Milnthorpe Sign & Line survey (6.2)** – A prioritised list of required work had been sent to CCC via Cllr Stewart, as requested.
 - 5.5 **Houghton's Park Road houses (mtg 12/10/15, min 12)** – A response had been received from Houghtons to the letter sent by MPC, and some remedial work had now been done.
 - 5.6 **HGV ban for Milnthorpe** – Cllr Ryder had discussed the subject with Cllr Stewart and efforts were proceeding to bring this to a conclusion. The solution could be part of a bigger picture on traffic control over a wider area. Even a partial (time-related) ban would help in towards resolving the problem.
 - 5.7 **Street lamps** – enquiries had been made and it appeared that none of the present lamps were owned by MPC.
 - 5.8 **Replacement of bollards on the Square** – some rusted bollards needed to be replaced. **Agreed** – to purchase two new matching re-formable bollards.
 - 5.9 **100th birthdays of village residents** – A card from MPC had been sent to Mrs Reynolds. Two other residents had also reached this important anniversary, one of whom was a past Chair of MPC -. Cllr Bingham to purchase and deliver an appropriate card.
6. **Public Participation:**
 - 6.1 **Police Report** – received and circulated before the meeting. Since the November report, 70 recorded incidents (including 11 crimes) in the wider area, with three of these crimes linked directly to Milnthorpe.
 - 6.2 **County Council** – no report in the absence of Cllr Stewart.
 - 6.3 **District Council (Cllr Ryder)** – SLDC had unallocated funds which could be available for flood relief. Both Cllrs Stewart and Ryder would be actively supporting MiPAD's application for funds (to be considered in January 2016). A 'Cumbria Plan' was considering the formation of a federation of the county's local councils, to assist them in working together in a number of areas. SLDC was keen to see more elected, in preference to co-opted, members of local councils.
 - 6.4 **MiPAD** – nothing additional to what mentioned elsewhere in these minutes.

6.5 Matters raised by electors – concerns of sports clubs about various uncertainties pending completion of the proposed licences. Additional problems arising from recent storm/flooding damage – and thanks to all who had helped deal with this incident, showing outstanding community spirit. Detailed damage assessment now needed, together with establishment of responsibility for rectification/recompense and extent of insurance cover. Important to recover and safeguard items of value such as coping stones, and stabilise remaining section of wall – **agreed** - Atkinsons to be asked to do this. It was noted that the Dry Stone Walling Association may be able to help with wall rebuilding. However, it was clear that the period of recovery would be long and arduous. Members were concerned to hear that representatives of one of the playing field's user sports clubs had been asked to meet with Dallam Estate to discuss matters relating to the playing field. The meeting was reminded that the Parish Council's lease with Dallam specifies that the management and running of the playing field was the responsibility of the Parish Council. Cllr Robson had contacted Dallam requesting a meeting. A dossier of photographs of the flood and its consequences was suggested as an important historical document for the benefit of future generations – Clerk to place a request for photographs on the notice board.

7. Planning Matters.

7.1 Applications under consideration by MPC and SLDC decisions

December 2015 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2015/0959	Bela House, Beetham Road	Fisher	Change of use – annexe to dwelling	04/12/15	No objections
SL/2015/1025	Station Yard, Miln'pe	Leyland	Building extensions	07/12/15	No objections
SL/2015/1029	9 Main Street (Flames)	Ozmicco	Retrospective application for external flue + new shopfront	08/12/15	Serious objections

Decisions received from SLDC

SLDC decision

SLDC ref	Address	Applicant	Development	SLDC decision
SL/2015/0785	13 Hillcrest	Harrison	Front porch	Approved with conditions
SL/2015/0824	Land at Bela House, Beetham Road	Wesson	Detached dwelling	Approved with conditions

(More planning information available on SLDC website – southlakeland.gov.uk)

7.2 Related matters & correspondence : none.

8. Finance:

MPC – FINANCIAL REPORT MONTH – NOVEMBER 2015 MEETING – 14th December 2015

8.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c £	Reserve Funds £
01/11/15	Opening balances			22,983.30	21,929.45
30/11/15	Receipts:	55 Market	Rents collected November	821.70	
		56 H'matic	Rebate (yr to Nov'15)		
			VAT thereon	86.20	
				517.20	
	Payments:				
		DD SLDC	Rates (market)	132.00	
		DD SLDC	Rates (public toilets)	170.00	
	451	DD Texaco	Equip. fuel	27 18	
			VAT	4.08	
				31.26	
	452	438 Scargill	Expense all'ces (6mths)	245.00	
	453	439-443 Payroll	November	1,125.00	
			Total payments in month	-1,703.26	
30/11/15	Closing balances			22,618.94	21,929.45
30/11/15	Total funds all accounts				£44,548.39

Resolved – that the above payments be **approved**.

8.2 Other financial matters - Clerk's annual review – to be arranged.

- Finance Group meeting to be arranged in early January 2016.

- 9. Market** -rents for November £822 – total for year 2015/16 to date £7,998 (2014/15 - £5,404).
Eight traders planned to take their holiday entitlement in January which would adversely affect total rents collected in January The sweet stall was the only one likely to attend on New Year's Day. The clothing stall would no longer be attending Milnthorpe market. **Agreed** – that MPC donate £50 to the Salvation Army for the band to play at the market cross as well as outside St. Thomas's Church on market day 18th December. The banking of market rents was now being done monthly at HSBC Kendal, but a recent notice from HSBC signalled the facility, as from 22 February 2016, of commercial deposits to HSBC accounts being possible at local post office branches – MPC to consider this option.
- 10. To receive any reports from representatives on outside bodies** – none.
- 11. Highways matters:**
- 11.1 Pig Lane** - ground work observed at the bottom end of Pig (Cemetery) Lane and understood to be by BT.
- 11.2 Proposed Traffic Regulation Order for The Square, Milnthorpe** – the Parish Council welcomed the proposals, but felt that the proposed 'no waiting' restriction on Friday (market day) in the large lay-by opposite the car park should operate from 0600 to 1630, to be consistent with the road closure.
- 12. Parish Matters (for information only):**
- **Cllr Bingham** – noted decaying leaves on paths and the Green and continuance of the litter problem, exacerbated by the increased number of retail take-away establishments. The sign opposite the ballet school in need of cleaning.
 - **Cllr Adair** – commented on the faded centre-road lining outside TT Carpets and potholes at the bottom end of Pig Lane.
 - **Cllr Troughton** – reported an increase in fly-tipping around the Park Road car park, thought to be encouraged by the dark winter evenings.
 - **Cllr Scrogam** – commented on the indistinct traffic control lines on the Square.
 - **Cllr Bowker** – noted continued illegal and inconsiderate car parking at the bottom end of the Square (MPC had no power to enforce these restrictions) and faded lining at the Dallam School roundabout. Tom Grindey to be asked to keep an eye on the fly-tipping at Park Road car park.
 - **Cllr Lachmann** – reported the general litter problem and illegal parking round the Square by taxis.
- 13. Current PC business** – no changes.
- 14. Milnthorpe Economic Plan** – defer to next meeting. Clerk to circulate relevant information.
- 15. Christmas on the Green 2015 report** – defer to next meeting.
- 16. General Correspondence:**
09/12/15 – SLDC – flood impact survey details.
- 17. Reading Matter:** none.
- 18. Notice of items to be included on agenda for next meeting - January 2016** – apart from items mentioned above, the Head Teacher of Dallam School would be giving a presentation.
- 19. Date of next meeting** - Monday 11th January 2016 at the Catholic Church Hall at 7.30pm.

The meeting closed at 9.20pm